



Global opportunities,
local presence.



Trainee in Recruitment Management

If you are willing to join a fast growing, innovative technology company that is based on modern working culture, then this is a perfect opportunity for you. APPLY & join our fast-growing team! We guarantee confidentiality of your application.

Job location: Opole, Poland

Responsibilities:

- ✓ Manage&execute on end-to-end recruitment process of IT/Software experts
- ✓ Define&manage recruitment channels
- ✓ Drive&manage recruitment and employer branding events
- ✓ Manage BCF's image as Employer of 1st Choice
- ✓ Manage&execute on employer branding activities
- ✓ Innovate on recruitment process and it's efficiency

Requirements:

- Very good communication skills
- Very good / excellent English, spoken and written
- University degree or last year of studies
- Organized, objective-driven and diligent work attitude
- Good knowledge of MS Office (Excel, Word, PowerPoint)
- Very good interpersonal skills

Nice to have:

- Experience and education in marketing and media
- Experience and education in HR and recruitment
- Understanding of software development technologies and processes
- Knowledge of German, Swedish or French languages
- Very good grades in studies

We offer:

- Unique professional development possibilities driven by fast growth of company's organisation,
- Work in modern organisation structure that is driven by culture of technology enthusiasm, team spirit, respect and integrity on all levels of organisation,
- Professional training system,
- Work with modern technologies, tools & within a globally operating company.

Please make sure you insert the following statement along with your CV:

"I hereby agree for the use of personal data included in my job application as required for the recruitment process in accordance with the Personal Data Protection Act dated 29.08.1997 (uniform text: Journal of Laws of the Republic of Poland 2002 No 101, item 926 with further amendments)".

Please note: **We guarantee full confidentiality of your application.**

You can apply over our website: www.bcf-software.com

And e-mail: jobs@bcf-software.com